



## IONA SCHOOL FOR MINISTRY

### Apparel Ordering Information & Procedure

The purchase of embroidered apparel is strictly optional. This is not a uniform.

#### **Order Deadline**

The deadline for submitting this order is **Sunday, December 4, 2022.**

#### **Procedure**

1. Determine the kind of apparel you wish to order. Style choices are limited to those noted under "Approved Apparel" on the next page.
2. Order forms are submitted to Laura McAlister and can be delivered several ways.
  - a. Give to a Dean at an Iona School session
  - b. Email as a pdf attachment to [lmcalister@epicenter.org](mailto:lmcalister@epicenter.org)
3. Depending on delivery date the apparel will either be distributed at the next Iona session.

#### **Cost & Payment**

Apparel is priced to break even and to cover the cost of the apparel item, custom embroidery, and shipping. No profit is made from these sales. Payment may be made by check or credit card and must accompany order. Checks are made payable to Episcopal Diocese of Texas (EDOT). Notate "Iona Apparel" on the memo line. For credit card payments the information requested at the bottom of the order form must be provided.

#### **Refund/Return Policy**

Only apparel with a manufacturer defect/error will be eligible for refund, return or exchange, OR if a mistake is made in the placing of the order to the vendor. Make sure the size, color and style you put on the form is exactly what you want. There are no refunds, returns or exchanges for order forms completed inaccurately.

Please direct any questions to Laura, 512-609-1864.

### Approved Apparel

Pictures and color samples are found at the BlueGeneration website: <https://www.bluegeneration.com/>

Go to the BlueGeneration website for color selections. Write the color name that is used on the website under the 'color' column on the order form. Also, larger, and tall sizes are available on some styles. For pricing on these items, and if there is something that you would like to order from BlueGeneration that is not on the list, call Laura to discuss, 512-609-1864.

Style Type	Style No.	Size	Pricing	Description
Men's Polo	2201	XS-2XL	\$30.00	100% Egyptian ring spun cotton, stain release, tailored classic fit, 6.7 ounce, 3 button plackets, bone horn buttons. Men's: Tail back, side vents Women's: Straight bottom
		3XL-6XL	\$35.00	
Ladies' Polo	6201	S-2XL	\$30.00	
		3XL-4XL	\$35.00	
Men's long-sleeved denim	8206	XS-2XL	\$30.00	100% cotton, 7-ounce, sand washed for extra softness and shrinkage control, button down collar, center pleated back, double back yoke, patch pocket, adjustable cuffs, button sleeve placket
		3XL-6XL	\$40.00	
Men's short-sleeved denim	8206S	XS-2XL	\$30.00	
		3XL-6XL	\$40.00	
Women's long-sleeved denim	8202	S-2XL	\$30.00	
		3XL-4XL	\$40.00	
Women's short-sleeved denim	8202S	S-2XL	\$30.00	
		3XL-4XL	\$40.00	

Continued next page.

## Approved Apparel

Style Type	Style No.	Size	Pricing	Description
Men's long-sleeved cotton shirt	8213	XS-4XL	\$30.00	100% cotton. 6.5 ounce, colorfast twill, washed, preshrunk, button down collar, double back yoke, 2 side back pleats, Bone horn buttons, Classic Fit  Men's: Patch pocket  Women's: Curved bottom
		5XL-6XL	\$40.00	
Men's short-sleeved cotton shirt	8213S	XS-4XL	\$30.00	
		5XL-6XL	\$40.00	
Women's long-sleeved cotton shirt	6213	S-2XL 3XL-4XL	\$30.00 \$40.00	
Women's short-sleeved cotton shirt	6213S	S-2XL 3XL-4XL	\$30.00 \$40.00	
Men's Fleece Jacket	9951	S-XL	\$45.00	100% polyester, Blue Generation's Polar Face 9.6 oz. anti-pill polar fleece, stitched shoulder yoke, 2 front zip pockets, taped collar, cuff & waistband with elastic, matching color front zipper, adjustable bungee drawstring.
		2XL-4XL	\$50.00	
Women's Fleece Jacket	6951	S-XL	\$45.00	
		2XL-4XL	\$50.00	
Men's & Women's Zippered Hoodie	9302Z	XS-2XL	\$40.00	70/30 combed ring spun cotton/poly blend, 9 ounces, double fleece lined hood, striped ribbon neck tape, 1 X 1 rib cuffs and waistband w/spandex. Brass zip front.
		3XL-6XL	\$50.00	
Men's & Women's Pullover Hoodie	9301P	XS-2XL	\$35.00	Pullover: front pouch with double needle stitching, brass metal drawstring eyelets with heavy gauge drawstring.
		3XL-6XL	\$50.00	



**IONA SCHOOL FOR MINISTRY**  
**Apparel Order Form**

**Completing and returning the form via email.**

To complete this form electronically place cursor on or near the **x** or in the box in the grid below. Use the tab or arrow keys to move from box to box. Type in the information requested. To return the form once completed, save the form as a new document on your computer. It can be saved as either a Microsoft Word document or Adobe pdf. Return the new document via email as an attachment to [lmcalister@epicenter.org](mailto:lmcalister@epicenter.org).

Name: **x** \_\_\_\_\_

Daytime **x** \_\_\_\_\_ Email: **x** \_\_\_\_\_  
phone: \_\_\_\_\_

Referencing the information under Approved Apparel, provide all the information requested under each column. Color names are obtained from the website. Payment must accompany order.

Style Category	Style Type	Style Number	Size	Color	Price (per unit)	Qty	Extended Total (\$Unit x Qty)
					\$		\$
					\$		\$
					\$		\$

Total items ordered:	
Total amount due:	\$

**Credit Card Payments**

VISA, MasterCard and American Express are accepted for apparel. Credit card payments are made online via PayPal via the Iona School website [ionaschool.com](http://ionaschool.com) and click on "Make Payment".